

SCHOOL - COMMUNITY RELATIONS

Administrative Procedure

Visitors to Schools

The District encourages visits by the parents/guardians, citizens and taxpayers to all School District buildings. Parents of students attending the schools have special rights and responsibilities, in addition to those of taxpayers generally, to keep themselves informed as to the day-to-day operation of the schools. In receiving visitors, District personnel shall be cognizant of student welfare and safety and continuity of the educational program.

Education of the student is the primary responsibility of the School District and disruption should be held to a minimum. Excessive visits in both length of time and number by parent/guardians, citizens, and taxpayers of the District could be disruptive to the education of the students in the class.

If excessive visits or length of time in the class becomes disruptive to the education of the students in the class, as determined by the teacher and the principal, the principal will discuss the problem with the Superintendent. After Superintendent's, or his designee's review, it is determined the visits are disruptive, the principal will develop guidelines for visits for the parents/guardians, citizens, and taxpayers in question which they will have to follow to continue visiting classes.

Any staff member may request identification from any person on school grounds or in any school building; refusal to provide such information is a criminal act. The Building Principal or designee shall seek the immediate removal of any person who: (1) refuses to provide requested identification, (2) interferes with, disrupts, or threatens to disrupt any school activity or the learning environment, (3) or engages in an activity in violation of School Board policy 8:30, Conduct on School Property.

Building Principals shall be responsible for ensuring that parents of students are not only aware of this policy but that they are cordially invited to visit our schools and to thereby develop a spirit of mutual cooperation which will insure the benefit of the students involved.

Direct communication to homes, as well as the use of parent organizations and other school meetings, to promote this policy is encouraged.

Lunchroom Visits

In addition to the above requirements for visitors to the schools those organizations of the Morton 709 community that provide services to youth may request to visit the school and be present during the student lunch hours to converse with students that are members of their organization. In the event that such organizations request permission to be present during such times the principal is permitted to authorize such visits subject to the following restrictions:

- 1) The representatives of such youth organizations shall seek permission from the building principal to be present during the lunch times.
- 2) The representatives of such organizations will be restricted to a designated area of the cafeteria or such other area as established by the principal.
- 3) Such representatives will not solicit students so as to not infringe on the rights of other students but may visit with students that choose to enter the area or tables reserved for the representatives.
- 4) Representatives of such organizations shall only be present when staff members of the District are also present.
- 5) Any representative that in the opinion of the principal or his designee violates the above rules may be restricted from future access.

ADOPTED: November 3, 1987

REVISED: November 12, 1991; October 3, 2000; February 6, 2007; November 5, 2008;
July 23, 2009; June 6, 2010; May 27, 2014; October 24, 2017